Instructions for Electronic Presentations

Please bring your electronic presentation on your own laptop, or bring your electronic presentation on CD-ROM or USB memory drive to download onto the laptop PC provided in the meeting. The meeting room will open at 8:00 a.m. for downloading morning presentations and during lunch for downloading afternoon presentations.

Hardware and Software Specifications —
The meeting room will be equipped with the following hardware and software:

Hardware:
    One PC laptop with Intel Centrino mobile processor
    Memory: 512 MB or better
    Video: 1024×768 at 24-bit color depth
Software:
    Operating System: Windows XP Professional
    Microsoft Office 2003 (including PowerPoint 2003)
    Internet Explorer 6.0
    Windows Media Player 10.0
    QuickTime 7 Pro
    Adobe Acrobat Reader 7.0