Lunar and Meteorite Sample Education Disk Program

Prerequisites for borrowing a disk
- Educators must have completed the NASA Sample Education Disk Certification training which includes information on disk security, disk storage, disk care, borrowing disks from Johnson Space Center, and the educational use of the disks.
- The borrower must have a Lunar and or Meteorite Sample Disk Certification Form signed by an Authorized Disk Certifier.
- The borrower must be employed (in an education capacity) with an institution that provides formal classroom education. Trained informal educators such as librarians or museum and science center staff may also borrow disks.

How to borrow a disk
Request: send E-mail to JSC-CURATION-EDUCATION-DISKS@mail.nasa.gov
- An automatic reply will send an electronic form asking for your contact information, prioritized request dates, and the date and place you were certified.
- Fill out and submit the form.
- Once your information is processed, you will receive a loan agreement and security form electronically. You must complete the forms, print two copies of each, and include original signatures on all copies of the documents.
- Mail both signed agreement forms and both security forms to the address given in the documents.

Checklist for Borrowing
- Two signatures on the agreements -- the certified educator and a supervisor.
- Security Considerations - type of safe and lock, safe location, who has access, other materials held in safe (other good options - bank vault, police office, university police.)
- Loan Agreement/Security Form mailed back - two signatures.
- List all places where disks will be used.

Contact
Bridget McInturff
Curation Education Disk Specialist
NASA/Johnson Space Center
2101 NASA Parkway
Mail Code KT
Houston, TX 77058
281-483-3870 phone
281-244-6318 fax

Or by US mail:
Mary K. Luckey
Curation Education Sample Curator
NASA/JSC --Mail Code KT
2101 NASA Parkway
Key Logistics

- Make requests at least six weeks in advance and include alternate dates.
- NASA determines the date the disks will be available and notifies borrower.
- After NASA receives loan agreement and security forms with original signatures, NASA sends disks via registered, restricted mail to arrive prior to determined date.
- On receipt of disks, borrower must sign and return the Sample Assignment form sent with the disk notifying NASA the disk has arrived. From this point on, the borrower is responsible for the safety of disk and the kit contents. The guidelines are straightforward - protect these national treasures.
- Borrower must be with the disk at all times unless it is locked away in a safe or vault that meets NASA guidelines. Disks may never go to a home for storage.
- The Education Sample Disks may be borrowed for up to two weeks.
- The borrower must return the disks and all the contents - along with their cases - via prepaid registered mail, using the original shipping carton.

Education Resources

NASA JSC Lunar and Meteorite Disk Program - disk descriptions and more info on borrowing disks
http://ares.jsc.nasa.gov/ares/lmdp/index.cfm

Exploring Meteorite Mysteries Educator Guide  NASA EG-1997-08-104-HQ
http://curator.jsc.nasa.gov/outreach/expmetmys/index.cfm

Exploring Meteorite Mysteries Annotated Slides for PPT presentation (41 slides total)

Exploring the Moon  NASA EG-1997-10-116-HQ

NASA Lunar Science Institute
http://lunarscience.nasa.gov/nlsi-epo-programs/

Google Moon
http://www.google.com/moon/

Connect to the Moon – Lunar and Planetary Institute
http://www.lpi.usra.edu/education/lprp/