

**WORKSHOP ON
THE ROLE OF VOLATILES AND ATMOSPHERES ON
MARTIAN IMPACT CRATERS
JULY 11-14, 2005
LAUREL, MARYLAND**

Instructions for Electronic Presentations

An audio-visual technician will be provided with a conference-provided laptop PC and LCD projector. Participants will NOT be allowed to use their own laptops.

*All speakers with electronic presentations must upload their presentations (CD-ROM or USB memory drive/flash drive) onto the conference laptop at least one hour before their session starts -- **USE OF PERSONAL LAPTOPS FOR PRESENTATIONS WILL NOT BE PERMITTED.** No changes will be allowed once the presentation has been loaded onto the laptop.*

To ensure sufficient time for uploading your presentation, morning presenters are urged to contact the projectionist and upload their files the day before. To assist those who have presentations scheduled for Monday morning, the technician and conference laptop will be available for uploads Sunday evening at the registration desk.

NOTE: LCD projector usage entails the risk of unforeseen hardware/software issues, so any speaker planning to use LCD projection is strongly advised to bring overhead transparencies as backup.

Hardware and Software Specifications —

The conference-provided laptop PC will be equipped with the following hardware and software:

Hardware:

One PC laptop with Intel Pentium IV 1.6 GHz CPU
Memory: 256 MB
Video: 1024 × 768 at 24-bit color depth

Software:

Operating System: Windows XP Professional
Microsoft Office XP (including PowerPoint XP)
Internet Explorer 6.0
Windows Media Player 9.0
QuickTime 6.5 Pro
Adobe Acrobat Reader 6.0